



### Request for Certificate of Insurance

Please complete the following form in order to provide proof of insurance to your Mortgage Company/ vendor/ certificate holder, etc. **Once completed please fax the information to 305 455 7251 or email to**

**INSURED:** \_\_\_\_\_

**UNIT OWNER INFORMATION:**

UNIT OWNER(S) NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

UNIT # \_\_\_\_\_ BLDG # \_\_\_\_\_ PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_

MAILING ADDRESS (if different from Property address):  
\_\_\_\_\_

PROJECT / REFERENCE / DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATE HOLDER INFORMATION:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

LOAN # \_\_\_\_\_ ATTN: \_\_\_\_\_

FAX #: \_\_\_\_\_ PHONE #: \_\_\_\_\_

**Please note:** If you have a form from your vendor or Mortgage Company, fax us a copy of that form